**Heddon on the Wall Parish Council**

Minutes of the meeting of the Heddon on the Wall Parish Council

on **Wednesday 13th September 2017 @ 7.00pm** in Heddon Library

 *.*Louise Pringle

 Clerk to the Council

The meeting was attended by 5 residents interested in planning issues and one resident interested in the airport report. However as this had not been presented to and read by the Parish Council (councillors) it was not discussed.

# MINUTES

1. **PRESENT & APOLOGIES FOR ABSENCE** Present **:** Mrs Gardner-Medwin (chair), Mr Avery, Mr Young, Mrs Thompson, Mr Stewart, Mr Adams, Mr Pyle, Clerk (Mrs Pringle). Apologies Mrs Cruickshank, Mr Armstrong, Councillor Jackson.
2. **DECLARATIONS OF INTEREST –** Mr Young, Selman Park.
3. **MINUTES OF THE MEETING HELD ON 12th July 2017 –** Minutes were agreed and signed off for the Parish Council meeting, the meeting of the Charity for a War Memorial trustees held on the same date and the Airport public meeting held on 24th July 2017 and the Selman park meeting.
4. **MATTERS ARISING FROM THE MINUTES**

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| **Owner** | **Action** | **Status** |
| L Pringle | Email address to Richard for resident re Close House | **Completed** |
| I Armstrong | Organise cutting for Butterfly Garden and volunteers | **Ongoing** |
| R Young | To cut brush butterfly farm | **Ongoing** |
| L Pringle | Organise cutting Memorial Park trees | **Completed** |
| K Pearson | Renew chippings under seesaw Welfare Field | **Completed** |
| L Pringle | Arrange new signatories for bank account | **Ongoing** |
| L Pringle | Organise trim Welfare Field trees | **Completed** |
| L pringle | Planning enforcement re advertising Taberna Close | **Ongoing** |
| R Young | Price for fencing – sports field | **Ongoing** |
| P Jackson | Contact the airport regarding residents issues | **Ongoing** |
| P Jackson | To investigate possibility of pedestrian crossing | **Ongoing** |
| P Jackson | To organise removal of the public phone sign | **Ongoing** |
| P Jackson | Contact highways regarding parking Taberna Close | **Ongoing** |
| A Gardner Medwin | Organise paving stones for around info boards | **Completed** |
| L Pringle | Investigate VAT registration | **Completed** |
| L Pringle | Organise Selman Park committee meeting | **Completed** |
| K Pearson | Get spur for library doors moved | **Ongoing** |
| R Young | To speak to Bays Leap farm re fly tipping area | **Completed** |
| I Armstrong | To speak to close house re school parking on the B6528 on tournament week | **Completed** |
| R Adams | To nominate 2 users for the sportsfield committee | **Completed** |
| A Gardner Medwin | To write to Councillor Jackson re help for traffic calming measures | **Completed** |
| A Gardner Medwin | Send 20 mph zone map to Peter and canvas views | **Completed** |
| A Gardner Medwin | Add 20 mph to gossip article | **Completed** |
| A Gardner Medwin | Add contacting the PC and to Gossip article | **Completed** |
| A Gardner Medwin | To write to resident regarding Lime Tree | **Completed** |

1. **COUNTY COUNCIL UPDATE –** No update this month
2. **FINANCE**

Sign off of July/Aug/Sept accounts – All accounts agreed for sign off. Extra payment for Mr Hadden was agreed with his hourly rate to rise to £7.50 per month. An explanation was given for the NCC payroll issues around the direct debit which should return to Normal in October.

£250 limit for clerk H&S payments – it was agreed to raise the pre-authorised limit the clerk could pay out for any rush jobs relevant to health and safety to £250. The councillors will be emailed by the clerk and as long as there are no objections within 48 hours the clerk can go ahead with the payment. Proposed by Mrs Gardner-Medwin and Seconded by Mr Adams.

Selman Park payments rental agreement – it was agreed to charge the lower fee to Heddon juniors as one team who were using the field had dropped out. The annual fee to Heddon juniors is a standing fee of £2500 per and then £400 per team, the payment to be split into 12 equal monthly payments. This will be agreed annually at the September Parish Council Meeting.

BDO audit – The clerk informed the council that the external audit was successfully finished and there had been no advisory notices from the external auditors.

1. **PLANNING**

**Applications**

17/02682/FUL | Retrospective change of use of two outbuildings within the residential curtilage to provide 2 self contained Bed and Breakfast accommodations. No internal or external alterations proposed. Additional parking for up to three cars is already available. | Edgehill Heddon On The Wall Newcastle Upon Tyne Northumberland NE15 0EZ – No objections

17/02908/FUL | Construction of 1no. detached dwelling house. | Land East Of 14 Station Road Heddon On The Wall Newcastle Upon Tyne Northumberland NE15 0DY – the council have raised an objection with (to) this development.

17/03047/FUL | Change of use of two ancillary buildings from storage and staff facilities to A3 coffee shop. This proposal will include a small extension as well as refurbishment of the buildings. | Halls Of Heddon West Heddon Nurseries Heddon-On-The-Wall Newcastle Upon Tyne Northumberland NE15 0JS – No objections

**Applications Granted**

17/00940/COU and 17/01952/LBC - Cricket Pavilion Close to provide bedroom accommodation

17/01868/FUL 30 Aquila drive – orangery extension

17/02692/FUL The Glebe 8 Hexham Road. Remove roof and build above existing footprint and reinstate existing access to Hexham Road.

1. **AIRPORT REPORT** - The Parish council received and noted the correspondence from Newcastle International Airport which was handed over by the clerk. It was proposed Mr Avery and seconded Mr Pyle to circulate the correspondence immediately without waiting for the councillors to read it first. It will be emailed to all councillors and to all residents who had requested a copy and left their email addresses. It will be displayed on the village noticeboard and in the Library. Courtesy of Mr Stewart it will be put onto Facebook.
2. **HIGHWAYS PRIORITES**

Decide 3 priorities for Highways 2018 – the highways department of Northumberland County Council require three priorities to be included in their plan for 2018. A list was drawn up of priorities from the residents meeting, comprising complaints to NCC and the Parish Council and points from the highways meeting. The 20 mph round the school and flashing signs at the entrances of the village were excluded as these are already in hand. The council voted on the full list of priorities and the top three were:

* 1. Paths from Taberna Close down Towne Gate to Hexham Road and the path down Hexham road from the Roman Wall to the Houses on Hexham Road.
	2. East Heddon improvement to the road and passing places due to increased traffic.
	3. Parking outside the Womens Institute.

It was agreed that these three will be forwarded to highways for their consideration next year.

1. **TRAFFIC CALMING**

Prices and pictures for flashing speed signs – prices were discussed from 3 companies for static, solar flashing signs. It was decided to seek prices for moveable signs where two signs could be moved around 4 sites from two of the companies as one proved very expensive for the annual maintenance costs.

20 Mph speed limit – It was decided to go with the recommendations of the Highways department as they are the experts.

School bus stop Hexham Road – Concern was expressed about the bus from the new Ponteland Academy stopping at the bus stop on Hexham Road, close to the junction to the slip Road as children would have to cross Hexham Road to get home which would be dangerous. It was decided to get more info from NCC.

1. **SPORTS FIELD CHANGING ROOMS**

Progress report – Very close to being finished electrics will be done this week, flooring still needs laying and a new door. Water supply is very close to being in.

Authorisation new tenancy agreement – the new tenancy agreement has been taken by the landlord for approval.

User group – This was explained as discussed at the Selman Park meeting.

Gift benches Margaret Selman – The council would all like to thank Margaret for her generous gift and have agreed to pay for carriage on the items.

Authorisation electrical work, flooring, guttering/front door, fire service inspection – The council authorised payment of these bills when they come in. Mr Adams to inform the clerk when the building will be ready for a fire inspection.

Removal portacabins – The Council would like to thank Mr Adams for putting on the gutters and all the volunteers involved with the removal of the portacabins.

1. **GREEN DOG WALKERS SCHEME**

An overview was given of the scheme, bags are available in all the business’ and flyers have been posted around the village. Thanks to Mr. Stewart for arranging this.

1. **GORSE HILL –** This item was deferred to next month due to time constraints
2. **CORRESPONDENCE**
3. Email: Resident bin to be placed close to 40 Heddon Banks – The council decided to monitor this situation and then decide the need for a bin.
4. Email: NCC meetings Town and PC meeting in October annual conference and normal meeting.
5. Phone: Resident Aquila Drive concern about trees. Councillor has visited resident and helped with the way forward on tree cutting.
6. Email: Resident Turning Circle full Trajan Walk/planning enforcement – No update yet from planning enforcement.
7. Email: NCC A1 dualling - This item was not discussed due to time constraints.
8. Email: NALC Broadband specifics - This item was not discussed due to time constraints.

The meeting closed at 21.05



13/09/2017 M Hadden pay adjustment 1230 £14.80

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| **Owner** | **Action** | **Status** |
| L Pringle | Send in highways priorities |  |
| I Armstrong | Organise cutting for Butterfly Garden and volunteers | **Ongoing** |
| R Young | To cut brush butterfly farm | **Ongoing** |
| L Pringle | Circulate airport report to residents and councillors Thurs 14th Sept |  |
| K Pearson | Prices for moveable flashing signs |  |
| L Pringle | Arrange new signatories for bank account | **Ongoing** |
| L Pringle | Check NCC regarding academy bus stop |  |
| L Pringle | Planning enforcement re advertising Taberna Close | **Ongoing** |
| R Young | Price for fencing – sports field | **Ongoing** |
| P Jackson | Contact the airport regarding residents issues | **Ongoing** |
| P Jackson | To investigate possibility of pedestrian crossing | **Ongoing** |
| P Jackson | To organise removal of the public phone sign | **Ongoing** |
| P Jackson | Contact highways regarding parking Taberna Close | **Ongoing** |
| J Stewart | Monitor bin situation Heddon Banks |  |
| K Pearson | To bill Heddon juniors including clean up fee |  |
| K Pearson | Get spur for library doors moved | **Ongoing** |
| R Adams | To inform clerk re fire inspection Selman park ( when building is completed). |  |
| A Gardner Medwin | To include airport info in gossip article |  |